



# 2024 LESI Winter Planning Meeting (WPM)

Bangkok, Thailand | February 14 – 16, 2024

## DRAFT AGENDA

**Hotel:** [Shangri-La](#) (89 Wat Suan Phlu Alley, Bang Rak, Bangkok 10500, Thailand)

### **February 14 – LESI Board of Directors Meeting**

**Schedule:**

12:00 – 1:00 pm	LESI Board of Directors lunch ( <b>invite only</b> ) - Next 2 Café (1 <sup>st</sup> Floor)
1:00 - 4:00 pm	LESI Board of Directors meeting ( <b>invite only</b> ) – The Chairman’s Room (1 <sup>st</sup> Floor)
5:00 - 6:00 pm	Planning of the next day (Group work leaders, Dana, David)
7:30 - 9:00 pm	Dinner - <a href="#">Salathip</a> (Shangri-La)

### **February 15 – 2024 LESI Winter Planning Meeting (WPM)**

**Main Meeting Room:** The Study (1<sup>st</sup> Floor)

**Breakout Rooms:** The Study / The Valley 1 / The Valley 2 / The Garden Gallery /  
The Boardroom Suite / The Chairman’s Room (1<sup>st</sup> Floor)

**Schedule:**

	<i>Breakfast on your own</i>
9:00 – 9:15 am	<b>Welcome and practicalities of the day (Sonja)</b>
9:15 – 10:00 am	<b>Vision Statement – <i>updated for 2024</i> (Sonja &amp; Dana)</b> <ul style="list-style-type: none"><li>• Why is this important?</li><li>• What are the key areas to work on in 2024?</li><li>• Summaries of the pre-meetings (Dec 5 &amp; Jan 9)</li></ul>
10:00 – 10:30 am	<b>Setting the scene for today’s work (Sonja)</b> <ul style="list-style-type: none"><li>• Explaining the task of planned group work (6 groups planned, 2 sessions ea)</li><li>• Introduction of group leaders and two sets of questions to be addressed</li></ul> <p><i>Group Leaders:</i></p> <ul style="list-style-type: none"><li>• <i>Ia Modin, Gozzo Advokater (LES Scandinavia)</i></li><li>• <i>Sophie Pasquier, Philips (LES France)</i></li><li>• <i>Sherry Rollo, Hahn Loeser &amp; Parks LLP (LES USA &amp; Canada)</i></li><li>• <i>Kilian Schärli, MLL Legal (LES Switzerland)</i></li><li>• <i>Hemang Shah, Qualcomm (LES India)</i></li><li>• <i>Lionel Tan, Rajah &amp; Tann Singapore LLP (LES Singapore)</i></li></ul>
10:30 – 11:00 am	<b>Break, Coffee and snacks</b>
11:00 – 1:30 pm	<b>Facilitated Groupwork</b> (conducted in small groups, in break-out rooms) <ul style="list-style-type: none"><li>• Attended organized into 6 workgroups, and will participate in two sessions</li><li>• Each session with provide 3 questions for all the groups to discuss; the group leader will capture key points to share in the afternoon (after lunch)</li></ul>
<b>Session #1</b> (90 minutes)	

Updated: 1/31/2024



<b>Session #2</b> (90 minutes)	<ul style="list-style-type: none"> <li>At 90 minutes, each participant will pick a different group/facilitator and will discuss a new set of 3 questions.</li> <li>Working method directed by group leader (flipboard, post it notes, board marker pens, computers, etc)</li> </ul>
1:30 – 2:30 pm	<b>Lunch</b> - Next 2 Café (1 <sup>st</sup> Floor)
2:30 – 4:00 pm	<b>Groups will present their results</b> <ul style="list-style-type: none"> <li>Each group will summarize key points of their discussion and proposed action points for LESI from the 1<sup>st</sup> session followed by and clarifying questions from Sonja/Dana/LESI Board Members</li> <li>Repeat this for each group for the results of the 2<sup>nd</sup> session</li> </ul>
4:00 – 5:00 pm	<b>Wrap up Session</b> <ul style="list-style-type: none"> <li><b>Sonja/Dana:</b> Briefly report on results of the day – common themes across the groups</li> <li><b>Open Mic:</b> Opportunity for attendees to highlight or discuss key messages, take-aways and proposed actions for the LESI leaders and the board.</li> </ul>
5:00 – 6:00 pm	<b>Pre-Dinner Drinks</b> - Next 2 Upper Deck
7:30 – 10:30 pm	<b>Dinner</b> - <a href="#">Sirimahannop the Heritage</a> (accessible via Asiatique The Riverfront - 2194 Charoen Krung Road, Wat Phraya Krai, Bang Kho Laem, Bangkok 1012) 10-min taxi / 35-min walk
10:00 pm - ??	After Party in Karaoke

### For Reference:

**A mission statement** is a brief description of the overarching meaning of the organization. A mission statement does not explain what a company does or how it does it. It attempts to succinctly explain why a company exists and what its purpose is.

**A vision statement** describes what an organization desires to achieve in the long-run (generally in a time frame of five to ten years, or sometimes even longer). It depicts a vision of what the company will look like in the future and sets a defined direction for the planning and execution of corporate-level strategies

**An Action Plan** is a specific list of tasks in order to achieve a particular goal. It can be regarded as a proposed strategy to execute a specific project to achieve a specific or general goal effectively and efficiently. It outlines steps to take and helps stay focused and organized.