2024 LESI Winter Planning Meeting (WPM)
Bangkok, Thailand | February 14 – 16, 2024

DRAFT AGENDA

Hotel: Shangri-La (89 Wat Suan Phlu Alley, Bang Rak, Bangkok 10500, Thailand)

February 14 – LESI Board of Directors Meeting

Schedule:
- 12:00 – 1:00 pm  LESI Board of Directors lunch (invite only) - Next 2 Café (1st Floor)
- 1:00 – 4:00 pm  LESI Board of Directors meeting (invite only) – The Chairman’s Room (1st Floor)
- 5:00 – 6:00 pm  Planning of the next day (Group work leaders, Dana, David)
- 7:30 – 9:00 pm  Dinner - Salathip (Shangri-La)

February 15 – 2024 LESI Winter Planning Meeting (WPM)
Main Meeting Room: The Study (1st Floor)
Breakout Rooms: The Study / The Valley 1 / The Valley 2 / The Garden Gallery /
The Boardroom Suite / The Chairman’s Room (1st Floor)

Schedule:
- Breakfast on your own
- 9:00 – 9:15 am  Welcome and practicalities of the day (Sonja)
- 9:15 – 10:00 am  Vision Statement – updated for 2024 (Sonja & Dana)
  • Why is this important?
  • What are the key areas to work on in 2024?
  • Summaries of the pre-meetings (Dec 5 & Jan 9)
- 10:00 – 10:30 am  Setting the scene for today’s work (Sonja)
  • Explaining the task of planned group work (6 groups planned, 2 sessions ea)
  • Introduction of group leaders and two sets of questions to be addressed

  Group Leaders:
  • Ia Modin, Gozzo Advokater (LES Scandinavia)
  • Sophie Pasquier, Philips (LES France)
  • Sherry Rollo, Hahn Loeser & Parks LLP (LES USA & Canada)
  • Kilian Schärli, MLL Legal (LES Switzerland)
  • Hemang Shah, Qualcomm (LES India)
  • Lionel Tan, Rajah & Tann Singapore LLP (LES Singapore)
- 10:30 – 11:00 am  Break, Coffee and snacks
- 11:00 – 1:30 pm  Facilitated Groupwork (conducted in small groups, in break-out rooms)
  • Attended organized into 6 workgroups, and will participate in two sessions
  • Each session with provide 3 questions for all the groups to discuss; the group leader will capture key points to share in the afternoon (after lunch)
**Session #2**  
(90 minutes)

- At 90 minutes, each participant will pick a different group/facilitator and will discuss a new set of 3 questions.
- Working method directed by group leader (flipboard, post it notes, board marker pens, computers, etc)

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<th>Time</th>
<th>Activity</th>
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<tr>
<td>1:30 – 2:30 pm</td>
<td>Lunch - Next 2 Café (1st Floor)</td>
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<td>2:30 – 4:00 pm</td>
<td><strong>Groups will present their results</strong></td>
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<td>• Each group will summarize key points of their discussion and proposed action points for LESI from the 1st session followed by and clarifying questions from Sonja/Dana/LESI Board Members</td>
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<td>• Repeat this for each group for the results of the 2nd session</td>
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<td>4:00 – 5:00 pm</td>
<td><strong>Wrap up Session</strong></td>
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<td>• <strong>Sonja/Dana:</strong> Briefly report on results of the day – common themes across the groups</td>
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<td>• <strong>Open Mic:</strong> Opportunity for attendees to highlight or discuss key messages, take-aways and proposed actions for the LESI leaders and the board.</td>
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<td>5:00 – 6:00 pm</td>
<td><strong>Pre-Dinner Drinks</strong> - Next 2 Upper Deck</td>
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<td>7:30 – 10:30 pm</td>
<td><strong>Dinner - Sirimahannop the Heritage</strong> (accessible via Asiatique The Riverfront - 2194 Charoen Krung Road, Wat Phraya Krai, Bang Kho Laem, Bangkok 1012) 10-min taxi / 35-min walk</td>
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<td>10:00 pm - ??</td>
<td><strong>After Party in Karaoke</strong></td>
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**For Reference:**

A **mission statement** is a brief description of the overarching meaning of the organization. A mission statement does not explain what a company does or how it does it. It attempts to succinctly explain why a company exists and what its purpose is.

A **vision statement** describes what an organization desires to achieve in the long-run (generally in a time frame of five to ten years, or sometimes even longer). It depicts a vision of what the company will look like in the future and sets a defined direction for the planning and execution of corporate-level strategies.

**An Action Plan** is a specific list of tasks in order to achieve a particular goal. It can be regarded as a proposed strategy to execute a specific project to achieve a specific or general goal effectively and efficiently. It outlines steps to take and helps stay focused and organized.